



# SARVOTTAM

## INTERNATIONAL SCHOOL

### SECTOR 10 CAMPUS, GNW

## Admission Process

Dear Parent,

Welcome to Sarvottam International School!

The Admission Process to be followed for Toddlers to Grade VIII will be as follows:

Step 1: Filling up the Enquiry Form

Step 2: Briefing by Admission Counselor

Step 3: Registration

Step 4: Written Test (Applicable for class I - VIII)

Step 5: Interaction with the Principal/VP/HM

Step 6: Fee deposition

### Documents required at the time of Admission

Following documents are required to confirm admission process:

S.No.	Document	Original / Photocopy	Required for class
1	Birth Certificate	Photocopy	All
2	Address Proof	Photocopy	All
3	Aadhaar Card of parents	Photocopy	All
4	Aadhaar card of students	Photocopy	All
5	Vaccination Card	Photocopy	All
7	Last 2 years Mark sheet	Photocopy	2 <sup>nd</sup> onwards
8	TC from last attended school	Original	2 <sup>nd</sup> onwards
9	Permanent Education Number(PEN) (From The Previous School)		2 <sup>nd</sup> onwards





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### Toddlers to Grade VIII

FEE STRUCTURE SESSION - (2026-27)			
S.No.	Component	Amount (INR)	Remarks
1	Registration Fee	1500/-	Non Refundable
2	Admission Fee Toddlers to VIII	FIRST CHILD: 30000/- SECOND CHILD: 30000/- THIRD CHILD: 30000/-  (ONE TIME, NO PART PAYMENTS ALLOWED)	Refund policy:  1. In case of withdrawal of new admission before 30th November, 25% will be retained as processing charge.  2. In case of withdrawal of new admission between 1st December to 31st Jan, 50% will be retained as processing charge  3. No refund after 31st Jan
3	COMPOSITE FEE (QUARTERLY)		
a	Toddlers-VIII	35697/-	10% sibling discount is applicable to the elder child.  Fee to be paid quarterly by the 7th day of the first month of every quarter

\* Transport fee is separate.

