

**Circular**

**Date: 02.09.2022**

Dear Parent,

The Half Yearly Exams commence from 12<sup>th</sup> September, 2022.

School timings for grade VI to XII during examination days will be from 7:40 am to 12:15 pm.

Schedule is as follows:

7:50 – 8:05 am	Attendance
8:05 - 8:20 am	Answer sheet distribution
8:20 - 8:25 am	Question paper distribution
8:25- 8:40 am	Reading Time
8:40 - 11:40	Writing Time (Grade VI – XII)
11:40 - 12:00 pm	Lunch
12:00 pm - 12:15 pm	Dispersal (Bus Students)
12:15 pm	Dispersal ( Walkers)

Kindly Note:

- The dispersal from 12<sup>th</sup> September for classes VI to XII will be at 12:15 pm instead of 2:00 pm. Kindly make the necessary arrangements to pick up your ward from the school / bus stop accordingly.
- Non-exam days will be preparatory-leave for classes VI to XII .
- Regular school timings (i.e. 7:40 am to 2:00 pm) will resume from 27<sup>th</sup> September,2022 for grade VI to X & XII .For grade XI regular classes will resume from 30<sup>th</sup> September,2022.
- Please adhere to the timings. No child will be allowed to enter after 7:50 am.

Regards

School Office